

Departmental Test Syllabus

B.A. Arts / Social Science

Diploma in Elementary Education (DEED)

1. ENGLISH LANGUAGE

Comprehension of paragraph and sentence levels, identification of Common errors; grammar and usage; Vocabulary – word formation, synonyms, antonyms, pairing of words. Sentence Structure and construction, prepositions, completion of sentences.

2. GENERAL AWARENESS AND CURRENT AFFAIRS :

Question will be based on the CBSE curriculum (SSSC level) covering the following topics :

Indian Constitution; Political Theory; Indian Polity; Pre and Post Independence; Contemporary World Politics, Human Rights; Archaeology and Ancient India; History of Medieval and Modern India, Introductory World History; Human Geography; India : Introductory Physical Geography; Indian Physical Environment; Foundations of Psychology; Psychology, Self and Society; Games and Sports; Awards and Honours; Abbreviations and Acronyms; Prominent Books and Authors.

3. REASONING AND INTELLIGENCE

Verbal reasoning and verbal analogy, letter series, number series, syllogism, terms and prepositions.

4. INDO ISLAMIC CULTURE AND ALIGARH MOVEMENT

Main tenets of Islam; Sufism and Bhakti Movement; Religious Coexistence: Akbar: Major Medieval Monuments; Encounter with Modern Culture: Sir Syed Ahmad Khan and his companions, Aligarh Movement”

B.Com. (Hons.)

1. ENGLISH : Comprehension at paragraph and sentence levels, identification of Common errors; grammar and usage; Vocabulary – word formation, synonyms, antonyms, pairing of words. Sentence structure and construction, prepositions, completion of sentences.

2. ACCOUNTANCY

- (i) Accounting for Non-Profit Organizations.
- (ii) Partnership Accounting : Goodwill, Admission, Retirement and Death of Partner and Dissolution of Partnership Firms.
- (iii) Company Accounts : Issue of Shares and Debentures, Forfeiture & Reissue, Redemption of Shares and Debentures, Final Accounts of Companies.
- (iv) Analysis of Financial Statements : Ratio Analysis – Profitability, Liquidity, Solvency and Activity Ratios, Cash and (as per revised standard issued by ICAI).
- (v) Computerized Accounting System : Concepts, Features and Structures.

3. BUSINESS STUDIES

- (i) Nature, Functions and Principles of Management.
- (ii) Business Finance : Financial Management, Financial Plans, Money Market, Stock Exchange and SEBI.
- (iii) Marketing Management : Concept, Functions and Marketing Mix.
- (iv) Consumer Protection : Consumer Rights, Consumer Awareness and Redressal System.

4. ECONOMICS

- (i) Consumer and Producer's Equilibrium, Laws and Demand and supply.
- (ii) Forms of Markets and Price Determination
- (iii) National Income
- (iv) Money and Banking
- (v) Determination of Income and Employment
- (vi) Government Budget

5. ELEMENTARY MATHEMATICS & STATISTICS

Statistics : **Collection**, Organization and Presentation of Data; Measures of Central Tendency – Mean (simple and weighted), Median and Mode; Measures of Dispersion – Absolute dispersion (range, quartile deviation, mean deviation, standard deviation), Relative dispersion (coefficient of quartile deviation, coefficient of mean deviation, coefficient of variation); Correlation – Measures of Correlation; Introduction to Index Numbers; Probability.

6. REASONING AND NUMERICAL ABILITY

- (i) Critical
- (ii) Analytical
- (iii) Verbal
- (iv) Logical
- (v) Data Interpretation

7. GENERAL AWARENESS

- (i) Indian Economy
- (ii) World Organizations
- (iii) Indian and World Geography
- (iv) Indian Polity and Constitution
- (v) General Science and Technology
- (vi) Sports, Awards and Corporate Affairs.