

Faculty of Commerce

B.Com. (Hons.)

1. ENGLISH : Comprehension at paragraph and sentence levels, identification of Common errors; grammar and usage; Vocabulary – word formation, synonyms, antonyms, pairing of words. Sentence structure and construction, prepositions, completion of sentences.

2. ACCOUNTANCY

- (i) Accounting for Non-Profit Organizations.
- (ii) Partnership Accounting : Goodwill, Admission, Retirement and Death of Partner and Dissolution of Partnership Firms.
- (iii) Company Accounts : Issue of Shares and Debentures, Forfeiture & Reissue, Redemption of Shares and Debentures, Final Accounts of Companies.
- (iv) Analysis of Financial Statements : Ratio Analysis – Profitability, Liquidity, Solvency and Activity Ratios, Cash and (as per revised standard issued by ICAI).
- (v) Computerized Accounting System : Concepts, Features and Structures.

3. BUSINESS STUDIES

- (i) Nature, Functions and Principles of Management.
- (ii) Business Finance : Financial Management, Financial Plans, Money Market, Stock Exchange and SEBI.
- (iii) Marketing Management : Concept, Functions and Marketing Mix.
- (iv) Consumer Protection : Consumer Rights, Consumer Awareness and Redressal System.

4. ECONOMICS

- (i) Consumer and Producer's Equilibrium, Laws and Demand and supply.
- (ii) Forms of Markets and Price Determination
- (iii) National Income
- (iv) Money and Banking
- (v) Determination of Income and Employment
- (vi) Government Budget

5. ELEMENTARY MATHEMATICS & STATISTICS

Statistics : **Collection**, Organization and Presentation of Data; Measures of Central Tendency – Mean (simple and weighted), Median and Mode; Measures of Dispersion – Absolute dispersion (range, quartile deviation, mean deviation, standard deviation), Relative dispersion (coefficient of quartile deviation, coefficient of mean deviation, coefficient of variation); Correlation – Measures of Correlation; Introduction to Index Numbers; Probability.

6. REASONING AND NUMERICAL ABILITY

- (i) Critical
- (ii) Analytical
- (iii) Verbal
- (iv) Logical
- (v) Data Interpretation

7. GENERAL AWARENESS

- (i) Indian Economy
- (ii) World Organizations
- (iii) Indian and World Geography
- (iv) Indian Polity and Constitution
- (v) General Science and Technology
- (vi) Sports, Awards and Corporate Affairs.