



# **Guide to Admissions (Supplement-M) 2020-2021**

**For Admission To  
M.Ch. (PLASTIC & RECONSTRUCTIVE SURGERY)  
M.D./M.S./M.D.S./P.G. DIPLOMA  
Courses in the  
J.N. Medical College/Dr. Z.A. Dental College**

**FACULTY OF MEDICINE**

**Aligarh Muslim University  
Aligarh**

The candidate who wishes to apply for admission to **M.Ch. (Plastic & Reconstructive Surgery) and M.D. / M.S. / M.D.S/ P.G. Diploma** (Ophthalmology) (either under All India Quota or Institutional Quota) in the Faculty of Medicine is advised to carefully read and follow the chapter titled 'General Information' given in the Guide to Admissions **2020-21** and additional information and rules as given in the Guide to Admissions (Supplement-M) which can be seen / downloaded from the Controller's Office Website:

[www.amucontrollerexams.com](http://www.amucontrollerexams.com)

It shall be presumed that the candidate applying for admission agrees to abide by the same.

## **ADDITIONAL INFORMATION AND RULES**

1. **Definition of Internal/External:** An Institutional (**Internal**) candidate is one who has passed the qualifying examination conducted by THIS University as a regular student not earlier than THREE (03) academic years from the date of admission to the Course he/she is seeking admission to. And all other candidates shall be treated as **External**.

For admission to **M.D. / M.S. / M.D.S. / P.G. Diploma** Course, 2020 in the Faculty of Medicine, candidates who complete their Internship between April 01, 2017 and March 31, 2020 (both days inclusive) shall be considered as internal candidates.

2. **Counselling for M.D. / M.S. / M.D.S./ P.G. Diploma Courses:**

The Counselling will be conducted by MCC/DGHS. Therefore, Candidates are required to regularly visit the website of MCC/ DGHS and AMU ([www.amucontrollerexams.com](http://www.amucontrollerexams.com)) for updates.

Candidates will be allowed to complete admission requirements only if they produce the following documents in original (**For MD/ MS/ MDS/ PG Diploma Course**):

- Admit Card, Allotment letter, Rank letter, Category claimed, if any.
- High School/Higher Secondary Certificate/Birth Certificate as proof of date of birth.
- Mark-sheets of M.B.B.S./B.D.S. Course passed (from First Prof. to Final Prof.)
- M.B.B.S/B.D.S Degree/ Provisional Certificate.
- Certificate of completion of compulsory Rotatory Internship for the period prescribed by the MCI/DCI.
- No Objection Certificate from the employer/ Institution wherein he/she was working / pursuing the PG Course.
- Permanent/Provisional Registration Certificate
- One identification proof (ID proof) i.e. PAN Card, Driving License, Voter ID, Passport or Aadhar Card.
- SC/ST/OBC/PH Certificate, which is/are applicable, strictly as per MCC guidelines.

Candidates who complete their admission on the basis of Provisional Registration will have to produce their Permanent Registration Certificate within one month of their admission failing which the University reserves the right to cancel their admission.

**For M.Ch. (Plastic & Reconstructive Surgery) the Candidates have to produce the following documents in original:**

- Allotment letter, Rank letter, Category claimed, if any, issued by MCC/DGHS
- MBBS Degree Certificate/Provisional Certificate.
- MD/ MS/DNB Degree Certificate in the concerned Specialty.
- Permanent/Provisional Registration Certificate of MBBS/MS/DNB issued by MCI or NBE / State Medical Council.
- Mark-Sheets of High School and Senior Secondary School.

Candidates who complete their admission on the basis of Provisional Registration will have to produce their Permanent Registration Certificate within one month of their admission failing which the University reserves the right to cancel their admission.

3. **Admission in other Discipline / Subject:** A candidate who has completed M.D. / M.S. Degree shall be eligible for admission to PG Degree/Diploma course in other subject, however he/she is not be eligible for admission to P.G. Diploma Course in the same subject.

4. **Conditions for Leaving the Course:** If a candidate admitted to the **M.D. / M.S. / M.D.S/ P.G. Diploma** Course in the Faculty of Medicine leaves before completion of the Course or after final round of Counselling, he/she shall not be eligible for admission to **M.D. / M.S. / M.D.S/ P.G. Diploma** Course in the Faculty of Medicine of this University under Institutional Quota. Further, he/she will have to pay Rs. 8 Lacs (Rupees Eight Lacs) as penalty and also return the stipend in full received from University.
- The same penalty of Rs. 8 Lacs (Rupees Eight Lacs) will also be applicable for M.Ch Course and the candidate will have to return the stipend in full received from University.
5. **Duration of Stay:** For all the Courses, the duration of stay shall be counted from the date of joining the Course after completing admission formalities. Casual Leave / Earned Leave admissible as per the rules may be availed. As per MCI/DCI regulations, attendance requirement for all the Courses shall be 80% in each academic year separately.
- The duration of stay required by a candidate admitted to M.D. /M.S. Course shall be 36 months but in case of candidates holding a Diploma Course in the same specialization prior to his/her admission to the Degree Course, the duration of stay shall be 24 months.
- For the candidates admitted in the P.G. Diploma Courses the duration of stay shall be 24 months.
- The duration of stay for the M. Ch. (Plastic & Reconstructive Surgery) shall be 36 months.
- The duration of stay required by a candidate admitted to M.D.S. Course shall be 36 months.
6. **Stipend:** The stipend payable to a candidate shall in any case, will not exceed 36 months / 24 months as the case may be depending upon the prescribed duration of the Course to which he / she is admitted.
7. **Absence and Name Removal:** The name of a student may be removed on account of:
- His/her own request in writing to the Dean, Faculty of Medicine submitted through the Chairman of the Department concerned with certified proof of valid reason for leaving the course.
  - Non-payment of fee/dues of the University/Hall of residence/College Library, Seminars/Hospital on the report & recommendations of concerned authorities after being given appropriate notice and reasonable opportunity to pay the fee/dues.
  - Gross misconduct by order of the Competent University Authority.
  - Continuous absence for 15 days from the class or Clinical / Lab duties without obtaining prior leave. In such a case, the Chairman of the Department will give a notice to the student at his/her residential or permanent address by registered post asking him/her to resume his/her duties within a period of 15 days from the date of issue of the registered letter; and if the scholar fails to resume his/her class / duties within the time granted, the Chairman of the Department shall recommend to the Dean, Faculty of Medicine for removal of the name of the scholar with immediate effect.
  - Leave without pay with valid reason (Medical Certificate from Medical College/District Hospital) with permission of the Dean, should not exceed 60 days. Further, extension may be given on producing certificate for extension from Medical College, subject to the approval of Competent Authority.
  - In the event of removal from rolls of University he/she shall refund all the money received as stipend and Rs.8 Lacs as penalty.
10. **Bond:** The admitted candidates, on joining the Departments, shall have to execute a bond containing text as prescribed by the University on non judicial stamp paper within the period as specified by the University, failing which their admission may be cancelled.
11. **Admission:** The following original certificates / documents of the candidate admitted shall be retained in the Office of the Dean, Faculty of Medicine at the time of admission :
- Secondary / High School Certificate/marksheet
  - M.B.B.S. / B.D.S. Degree
  - M.B.B.S. / B.D.S. Final Professional Mark-sheet.
  - M.S. (General Surgery)/DNB (General Surgery) Degree/Provisional Certificate of passing M.S. (General Surgery)/DNB (General Surgery) in case of M.Ch. (Plastic & Reconstructive Surgery) Course in addition to the above.

NOTE: The documents may be returned to the candidates only three months before the commencement of theory examination or at the time of removal of his/her name from the rolls of the University.

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Selection Process	: <b>On the basis of performance in the PG-NEET followed by Counselling to be conducted by the MCC/DGHS.</b>																																				

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\* Subject to approval for 4<sup>th</sup> year renewal from DCI.